

Notes from the meeting of the Board of SWQC Ltd. on 26 and 28 January, 2012.

Attending: John Baker, Helen Bayes, David Johnson, Anne Felton (minutes); via Skype and GoToMeeting - online.

The meeting opened and closed with silent worship.

Finances

The Board agreed to proceed with developing camping facilities this year, using up to \$10,000 from the Appeal Fund.

Stamp duty of \$61,135 on the purchase of the Silver Wattle property has been paid. Legal advice was that SWQC Ltd. cannot yet claim that only a minor part of the teaching program is for religious purposes. If the Company decides it can make such a case, an application for a refund can be made within 5 years.

The Board noted that Silver Wattle is currently dependent on bank interest on investments to cover operational expenses.

Matters arising from AYM 2012

Board appreciates the willingness of some additional Friends to serve on SWQC committees.

Board endorsed the appointments of Ruth Watson (AYM representative) and Judy Henderson to the Advisory Committee.

Australian Friends Fellowship of Healing Charitable Trust

Colin Wendell-Smith has confirmed the AFFHCT's willingness to fund the Olaf Hodgkin Home of Healing Unit at Silver Wattle.

Planning Meeting and Company General Meeting 17-19 February, 2012

Draft agenda for the weekend has been circulated to company and committee members. Interested f/Friends are invited to attend for one or more days.

REPORTS.

1. Property management report.

- a. Board approved SWQC vehicle use policy.
- b. Pine trees were felled in January to remove fire hazard. Still cleaning up.

2. Workplace Health and Safety Report.

- a. Continuing to seek an electrician to carry out urgent work.
- b. Injury to John Baker. John submitted a report concerning his injury. He is healing well.

3. Employment and staffing.

- i. Carol McKeown contract renewal. Carol accepted the Board's offer of ongoing casual employment as Centre Administrator.
- ii. Expressions of Interest as SWQC Director 2012-2014. Closing date is 31/1/2012.
- iii. Fair Work Australia. Staff will be provided with copies of the Fair Work Australia basic employees' rights document.

The next Board meeting will be 20 February, 2012 at a time to be determined.
